

**RAINIER CEMETERY DISTRICT  
AGENDA**

**REGULAR MONTHLY MEETING**

Date: Wednesday, 8/16/23

Time **5:00pm**

Place: Rainier Cemetery Office, Rainier, OR (24952 Alston Rd, Rainier, OR)

**Pledge of Allegiance**

**BOARD BUSINESS:**

1. Approval of Minutes – July 17<sup>th</sup>, 2023, board meeting
  - a. Any additions or deletions from the Board of Directors
2. Review of bills, and approval for payment of Bills, and financial reports

**3. Old Business**

- a. Purchase of CemSites cemetery management software
  1. Director Lepin watched a demonstration of the program and will provide feedback to board with an evaluation.
- b. Directors and Officers Liability coverage
- c. Update to RCD Meeting Rules per 7/17/23 board meeting motions
- d. Fireproof cabinet for file storage at RCD office
- e. ZOOM meetings

**4. New Business**

- a. RCD contract with CMW, LLC
- b. Board Clerk
- c. RCD Charter
- d. RCD District Board Position #2
- e. RCD District Board Position #3
- f. Accounting Audit
- g. Mail
  - a. Pickup and distribution changes
  - b. Change of delivery location from PO Box.
  - c. Purchase of locking mailbox
- h. Guest speakers
- l. Tablet for use by maintenance crew
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**5. Staff Reports**

1. Office –
  - a.
  - b.
2. Maintenance –

**6. Board Reports/Projects**

- a. Matt Fieken's salary for Sexton position
- b. Insurance
- e. Legal representation for cemetery district boundary change

**VISITORS/PUBLIC COMMENT (Public Comment)**

7. Good of the Order