

**Rainier Cemetery District
Special Meeting Minutes
June 10, 2026 at 5:00 p.m.**

**24952 Alston Rd
Rainier, OR 97048**

Present: Amy, Carolyn, Jen & Shalana **Absent:** Kim

I. Preliminary Matters

- A.** Call meeting to order @ 5:13pm
- B.** Approve agenda

Motion:	I move to approve the agenda as presented			
	Motion	Second	Aye	Nay
Amy Lewno	X		X	
Carolyn Samples		X	X	
Amy Lewno			X	
Shalana Clark			X	
Discussion: None				
Notes: Motion Carries 4-0				

II. Executive Session entered at 5:14 pm

- A.** ORS 192.660(2)(f)

To consider information or records that are exempt by law from public inspection

Returned at 5:40 pm

No decisions were made

III. New Business & Possible Action Items

- A.** PT Seasonal Help Wanted: Review Resumes

Motion:	I move to approve scheduling interviews for 5 selected candidates starting at 4pm on Friday			
	Motion	Second	Aye	Nay
Amy Lewno			X	
Carolyn Samples			X	
Amy Lewno		X	X	
Shalana Clark	X		X	
Discussion: None				
Notes: Motion Carries 4-0				

- B.** Hudson walkway, only rock, overgrown, to get to columbaria and veteran's memorial.

Motion:	I move to approve having Matt get 3 bids to have this walkway concreted			
	Motion	Second	Aye	Nay
Amy Lewno	X		X	
Carolyn Samples			X	

**Rainier Cemetery District
Special Meeting Minutes
June 10, 2026 at 5:00 p.m.**

Amy Lewno			X	
Shalana Clark		X	X	
Discussion: None				
Notes: Motion Carries 4-0				

C. Well, voicemail from Lucas

Motion:	I move to approve Jen responding to Lucas requesting that they sign the agreement that was presented and pay back to December as requested			
	Motion	Second	Aye	Nay
Amy Lewno			X	
Carolyn Samples			X	
Amy Lewno		X	X	
Shalana Clark	X		X	
Discussion: None				
Notes: Motion Carries 4-0				

D. Temp Markers: See attached, Amy will do some looking around for pricing

IV. Pending & Possible Action Items

- A. Facebook- Shalana changing to a business page
- B. Columbaria
- C. Financial Audits, In process
- D. Murray Hill Water Issue
- E. Business Cards

Motion:	I move to approve the purchase of 1000 business cards for under \$100.00			
	Motion	Second	Aye	Nay
Amy Lewno		X	X	
Carolyn Samples			X	
Amy Lewno			X	
Shalana Clark	X		X	
Discussion: None				
Notes: Motion Carries 4-0				

F. Employee Handbook

G. ~~February 26, 2026 Work Session Meeting Minutes~~

V. Future Agenda Items

- A. Policies/By-Laws
- B. Updated Rules and Regulations
- C. Job Descriptions
- D. Volunteer Handbook add no digging
- E. Flat Headstones in one row, raised in the next
- F. Current Building and Loan

Rainier Cemetery District
Special Meeting Minutes
June 10, 2026 at 5:00 p.m.

VI. Board Comments

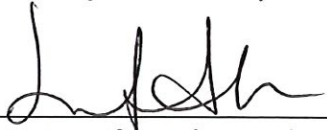
Looking forward to the new addition to our staff for the summer.

VII. Next Meetings

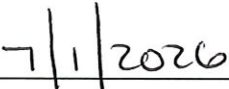
Regular Board Meeting

July 1, 2026

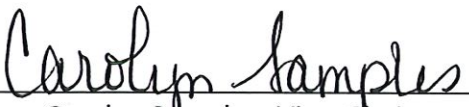
VIII. Adjournment by unanimous consent at 6:50pm



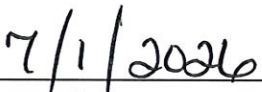
Jennifer Nelson - Chair



Date



Carolyn Samples -Vice Chair



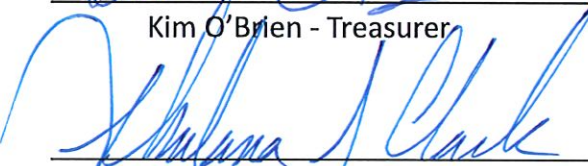
Date



Kim O'Brien - Treasurer



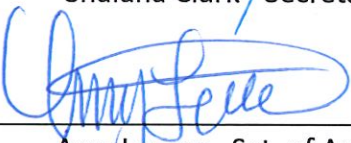
Date



Shalana Clark - Secretary



Date



Amy Lewno - Sgt. of Arms



Date