

**Rainier Cemetery District
Special Meeting Minutes
November 23, 2025 at 2:00 p.m.**

**24952 Alston Mayger Rd
Rainier, OR 97048**

Present: Jen, Amy, Jim, Shalana **Absent:** Kim **Visitors:** Randy Lewno
Call mtg to order at 2pm

I. Information, and Discussion Items


A. Records Request and General Counsel, Jennifer: I spoke with SDAO and they said because we have general counsel we have to use them for legal advice.

Motion:	I move to approve allowing Jennifer to speak to Hagland & Kelly LLP about what information can be disclosed for the 2 previously submitted records request in regards to the tort claim and the pay fees charged.			
	Motion	Second	Aye	Nay
Jennifer Nelson			X	
Jim McGlone			X	
Shalana Clark	x		X	
Amy Lewno		x	X	
Discussion: Letters have been written and address questions, but Jennifer would like to have Hagland & Kelley to review these. Jim said that Monica said the cameras hadn't been working for a while due to internet issues.				
Notes: Motion Carries				

B. Well Agreement - Tabled until later as RCD has not received this from Mr. Lucas yet

C. Employee Handbook, SDAO Template, Shalana
Shalana will upload and share via google and make commenter status. We need to edit pages 1-23 by January 1st


Meeting adjourned: 2:34pm unanimous consent.



Jennifer Nelson - Chair

11/7/2026


Date



Kim O'Brien - Vice Chair

11/9/2026

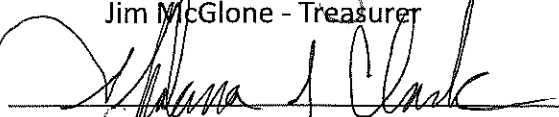
Date



Jim McGlone - Treasurer

12/2025

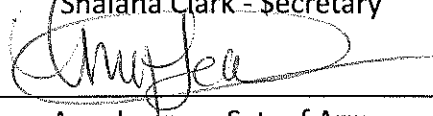
Date



Shalana Clark - Secretary

11/07/2026

Date



Amy Lewno - Sgt. of Arms

11/9/2026

Date