

**Rainier Cemetery District
Regular Meeting Agenda
May 6, 2026 at 5:00 p.m.**

**24952 Alston Rd
Rainier, OR 97048**

Present: Jen, Carolyn, Kim, Shalana, Amy

Visitors: Doris Hale, Arna Collier, Richard Brown, Dale Archibald, Larry LaBeck

I. Preliminary Matters

- A. Call meeting to order at 5:27pm
- B. Pledge of Allegiance
- C. Welcome Statement;

Welcome to our May 6, 2026 Regular Board meeting of the Rainier Cemetery District. Citizen comments are welcomed, but out of respect for all they shall be limited to three minutes per person.

C. Approve agenda

Motion:	I move to approve the agenda with the addition of B. under New Business: Pet Polyliners and removal of Consent Agenda as minutes are not completed			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jennifer Nelson		X	X	
Amy Lewno	X		X	
Shalana Clark			X	
Carolyn Samples			X	
Discussion:				
Notes: Motion Carries 5-0				

II. Consent Agenda

- A. ~~April 1, 2026 Regular Meeting Minutes~~

III. Public Comment

Arna: Who do I notify about broken headstones, notified office in October
 Board: The office.
 Who fixes?
 Board: Insurance, cemetery
 Dale: We need help with keeping the cemetery up right now
 Board: It's on the agenda
 Larry: Want to volunteer. Maplewood is pretty decrepit
 Board: Volunteers per insurance, we have no coverage if anyone were to get hurt. He will come and talk to us.

IV. Reports, Information, and Discussion Items

- A. Treasurer Report: See bills below
- B. Sexton/Maintenance Report

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C. Office Report: See attached

V. Bills

A. Bills:

Need paid

- NAPA Auto Parts - \$104.94
- Clatsop County Lawn & Tractor - \$107.46
- Shalana, Office Supplies: Copy paper, binder, pencil lead, paper towels, dividers - \$86.96

Motion:	I move to approve the paying the bills as presented			
	Motion	Second	Aye	Nay
Kim O'Brien		X	X	
Jennifer Nelson			X	
Amy Lewno	X		X	
Shalana Clark			X	
Carolyn Samples			X	
Discussion:				
Notes: Motion Carries 5-0				

Auto Pay:

- Centerlogic - \$125.16
- Hudson Garbage (Office) - \$80.83: We call when we need them dumped, they are not scheduled
- Hudson Garbage (Murray Hill) - \$81.50
- Hudson Garbage (Hudson) - \$80.83
- Wilcox & Flegel - \$296.84
- Clatskanie PUD (Alston) - \$150.49
- Clatskanie PUD (Murray Hill) - \$31.58
- Clatskanie PUD (Well) - \$29.73
- Columbia River PUD (Larson Rd) - \$64.45
- Columbia River PUD (Larson Rd) - \$46.59
- Merchant Statement - \$263.04
- Streamline - \$120.00
- Hurliman - \$528.50

VI. Old Business & Possible Action Items

A. Broken head stone from Falling trees: We were waiting to hear from the Lower Columbia Monument about headstone. Matt told our insurance the tree was not rotten, which makes it not covered. Insurance said they'd work with us on it. Been waiting on bid. It is \$2175 installed. It would be a replica. Insurance could possibly cover half that cost. Mr. LaBeck would have to sign. This is in Maplewood.

Board will reach out to insurance now that we have a bid to find out how much they will help. Can I work on my great grandfather, it's leaning. He has the special cleaner from Arlington.

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Motion:	I move to hold a special meeting immediately following the budget committee meeting on May 14, 2026			
	Motion	Second	Aye	Nay
Kim O'Brien		X	X	
Jennifer Nelson			X	
Amy Lewno			X	
Shalana Clark	X		X	
Carolyn Samples			X	
Discussion:				
Notes: Motion Carries 5-0				

- B. Copier/Printer
- C. Seasonal Landscape Help

Hiring - need ad - paper and website, will discuss at Special on 14th
Dale would volunteer to take care of big cemetery up here and Arna will do Neer City maybe a stipend for fuel

Tentative May 18 5pm work session with insurance re: volunteers and coverage

- D. Office Well: Still at a standstill

VII. New Business & Possible Action Items

- A. Memorial Day Flags: Boy scout troops in Longview
- B. Polyliners: Kim called business in Wyoming, Polyguard. Liners are \$346 each, shipping went from \$1400 to \$1800 today fuel surcharge is \$585. Last year we bought 30. We need to look at prices.

VIII. Pending

- A. Facebook- Shalana changing to a business page: Delete current page and start a business page.
- B. Columbaria
- C. Financial Audits, In process, 3 yrs behind
- D. Murray Hill Water Issue: Water is off Matt is checking in this
- E. ~~Pet Polyliners - Amy to get with Matt, pending~~
- F. ~~Quickbooks/Hurliman, pending~~
- G. Business Cards, info for community: Vista Print account created and shared with board - Pending, Kim looking for discount coupon, will place at senior center, city hall
- H. Employee Handbook
- I. ~~February 26, 2026 Work Session Meeting Minutes~~

IX. Future Agenda Items

- A. Policies/By-Laws
- B. Updated Rules and Regulations
- C. Job Descriptions
- D. Volunteer Handbook add no digging

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- E. Flat Headstones in one row, raised in the next
- F. Current Building and Loan

X. **Executive Session**

- A. ORS 192.660(2)(f)

To consider information or records that are exempt by law from public inspection

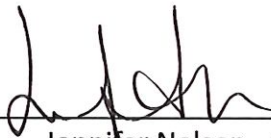
XI. **Board Comments**

Thanks for patience and coming tonight

XII. **Next Meetings**

Budget Meeting/Hearing	TBD
Regular Board Meeting	June 3, 2026

XIII. **Adjournment** by unanimous consent at 7:03pm



Jennifer Nelson - Chair

6/3/26

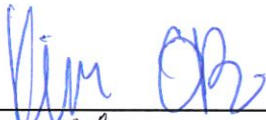
Date



Carolyn Samples - Vice Chair

6/3/26

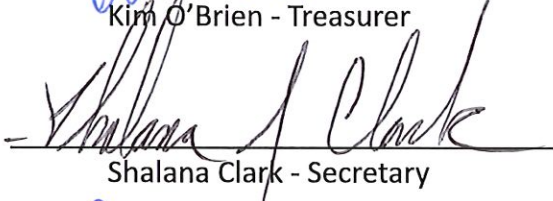
Date



Kim O'Brien - Treasurer

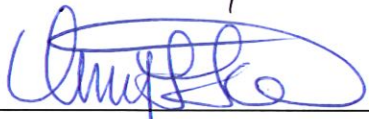
6/3/26

Date



Shalana Clark - Secretary

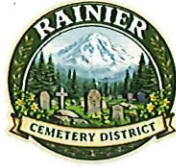
Date



Amy Lewno - Sgt. of Arms

6/3/26

Date



Meeting Date: May 6, 2024

Name	Address/Phone
Doris Hake	370 Richards Drive Rainier - OR 503-369-0423
Anna Collier	P.O. Box 203 Rainier OR 97048
Richard Brown	26357 Pellham Hill RAINIER
DALE ARCHIBALD	27060 OLD RAINIER RD
LARRY LABECK	35 Lochsawe Dr CATHLAMET, WA
	503-803-2278

April Income

Services

Plot	Columbaria	O/C casket	Polyliner	O/C urn	O/C 2nd inurnment SAME TIME	Marker Permit	Hdstone Fee	Weekend OT	Tent/ Chairs	Vase setting fee	Cenotaph	URN SALES	Bnk Ctrg
,250				\$ 600									Visa#025233 \$ 1,250.00 Parker
						\$ 130							Visa#792190 \$ 600.00 Chamberla
						\$ 130							Visa#03387D \$ 130.00 Carpenter
				\$ 600	\$ 125								Ck#194 \$ 130.00 Tweet
,000													CASH \$ 725.00 Fleming
													CASH \$ 1,000.00 Burbach
		\$ 1,250	\$ 750	\$ 600		\$ 130			\$ 175				Visa#004126 \$ 2,305.00 Parker
						\$ 130							Visa#44806D \$ 600.00 Fletcher, Jc
						\$ 130							Ck#2225 \$ 130.00 Mueller-Vei
						\$ 130	\$ 185						Visa#023892 \$ 315.00 McLeod hd
				\$ 600				\$ 450					Visa#029394 \$ 1,050.00 Palmer
	\$ 1,000												Visa#033991 \$ 1,000.00 Sirmio for W

,250	\$ 1,000	\$ 1,250	\$ 750	\$ 2,400	\$ 125	\$ 650	\$ 185	\$ 450	\$ 175	\$ -	\$ -	\$ -	\$ -
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XI. Board Comments

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Regular Board Meeting	June 3, 2026

XIII. Adjournment

4-16-26

Checked and measured plot for upcoming burial, Mowed Knights of Pythias, Weedeat Neer City, Started changing filters on mowers

4-17-26

Mowed at Neer City and weedeat around graves and fence at Koble.

4-20-26

Mowed Kobel and Apiary, Started trimming at Mayger,

4-21-26

Mowed at Mayger and Stewart Creek

4-22-26

Completed a full burial at Hudson, Reset Headstone at Green Mt.

4-23-26

Marked Headstones for install and engraving, Mowed at Murray Hill.

4-24-26

Finished mowing Murray Hill and mowed Cedar Hill, Worked on plot at Stewart Creek for Headstone and upcoming service,

4-27-26

Mowed at Maplewood, Levelled out several headstones at maplewood, Trimmed at maplewood and office fence line, Met family for plot sales,

4-28-26

Finished mowing and trimming around shop, Mowed at Green Mt, and Woodbine

4-29-26

Finished mowing woodbine and mowed at Hudson. Checked plot for upcoming services.

4-30-26

Finished mowing Hudson. Mowed and trimmed at Knights of Pythias. Started mowing at Neer City.

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