

**RAINIER CEMETERY DISTRICT  
AGENDA  
REGULAR MEETING**

Date: Monday, May 15, 2023

Time **Immediately following Budget Committee Meeting**

Place: Rainier Cemetery Office, Rainier, OR (24952 Alston Rd, Rainier, OR)

**Pledge of Allegiance**

**VISITORS/PUBLIC COMMENT (Public Comment (Limited to 3 minutes per person)).**

**BOARD BUSINESS:**

1. Meeting Minutes
  - a. Any additions or deletions from the Board of Directors
  - b. Approve April's minutes
2. Approve payment of Bills and financial reports

**3. Old Business**

- a. Neer City Cemetery –
  1. Boulders & Placement
- b. New mower quotes?
- c. Green / Murray Hill Cemetery – Water Drainage Issue – Waiting on weather & Kynsi availability to complete this project.
- d. Office Manager job description – Nothing new at this time.
- e. Well (water) use agreement update.
- f.
- g.
- h.
- i.

**4. New Business**

- a. Discuss/Approve Sexton job description.
  1. Discuss placing ad, interview and hiring timeline
- b. Graff Bench – Hudson 2
- d. Discuss/Approve Resolution 23-003 – Authorizing Transfer of Appropriations within Funds
- e.
- f.

**5. Staff Reports**

1. Office –
  - a. Monthly Report
  - b.
2. Maintenance –
  - a. 1-2 hrs of equipment training a week on backhoe – Update

**6. District Manager's Report**

- a. Provide update on District business since the levy
- b. Employee Handbook Project – Pending
- c. Employee Evaluations - Pending

**7. Board Reports/Projects**

- a. Boundary Expansion Update

**8. Good of the Order**