

Rainier Cemetery District
 Work Session Minutes
 February 13, 2026 at 2:30 p.m.

24952 Alston Rd
 Rainier, OR 97048

Present: Kim, Jen, Shalana, Amy

Visitors: None

I. Preliminary Matters

A. Call meeting to order at 2:30 pm

B. Approve agenda

Motion:	I move to approve the agenda as presented.			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jennifer Nelson			X	
Amy Lewno		X	X	
Shalana Clark	X		X	
Discussion:				
Notes: Motion Carries 4-0				

II. New Business & Possible Action Items

A. 2027 Fiscal Year Budget Meeting Calendar

Appoint equal members for budget committee, 3 year staggering terms? Ask Don/budget

Certified for county by July 15th

Take this years budget and plug into required state form

Elect Budget Officer - Amy Lewno

First budget meeting in April

2nd in May

Budget Hearing in June

Final July

Kim will download bank info into an excel worksheet

MIA Checks: 5061 - pd Shalana, 51, 52, 53 - Monica wrote 5050??

Motion:	I move to schedule a work session on Feb 26th at 5pm, and a work session on March 6th at 2:30pm			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jennifer Nelson			X	
Amy Lewno		X	X	
Shalana Clark	X		X	
Discussion:				
Notes: Motion Carries 4-0				

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B. 2027 Fiscal Year Budget - work session

C. Budget Committee - work session

D. Review Board Member Applications:

Richard Brown, Destinee Ryder, Dallas Townsend,
Carolyn Samples

Motion:	I move to appoint Carolyn Samples as our newest board member			
	Motion	Second	Aye	Nay
Kim O'Brien		X	X	
Jennifer Nelson			X	
Amy Lewno	X		X	
Shalana Clark			X	
Discussion:				
Notes: Motion Carries				

E. Set Special Meeting for Interviews - not needed

Motion:	I move to have board secretary write up a thank your for your interest to our applicants and an invitation to Carolyn Samples to be previewed by the board and emailed			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jennifer Nelson		X	X	
Amy Lewno			X	
Shalana Clark	X		X	
Discussion:				
Notes: Motion Carries				

III. Future Agenda Items

A. Policies/By-Laws

B. Updated Rules and Regulations

C. Job Descriptions

D. Volunteer Handbook add no digging

E. Flat Headstones in one row, raised in the next

F. Current Building and Loan

IV. Board Comments

None

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V. Executive Session entered at 4:45pm

A. ORS 192.660(2)(f)

To consider information or records that are exempt by law from public inspection

Returned at 5:00pm

No Decisions were made

VI. Next Meetings

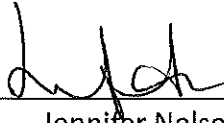
Work Session

February 26, 2026

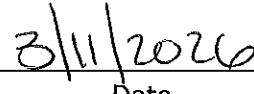
Regular Board Meeting

March 4, 2026

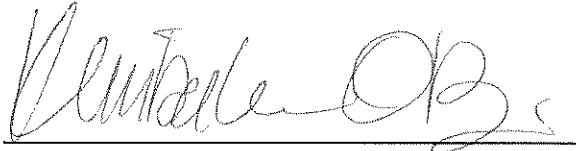
VII. Adjournment by unanimous consent at 5:03pm



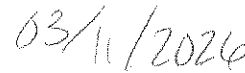
Jennifer Nelson - Chair



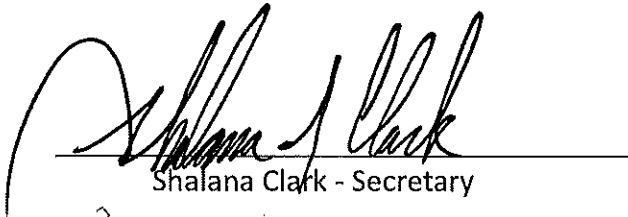
Date



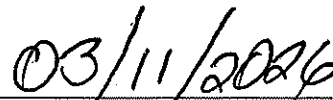
Kim O'Brien - Vice Chair



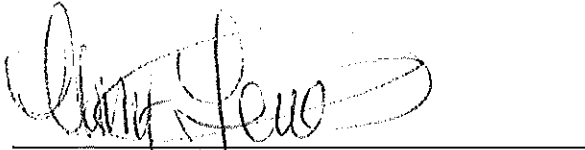
Date



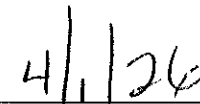
Shalana Clark - Secretary



Date



Amy Lewno - Sgt. of Arms



Date