

**Rainier Cemetery District  
Emergency Meeting  
August 8, 2025 at 9:00 a.m.**

**Present:** Jennifer Nelson, Kim O'Brien, Jim McGlone, Shalana Clark, Amy Lewno

**I. Preliminary Matters**

- A. Call meeting to order at 9:14am
- B. Pledge of Allegiance - Skipped
- C. Approve the agenda

Motion:	I move to approve the agenda			
	Motion	Second	Aye	Nay
Shalana Clark	x		x	
Amy Lewno		x	x	
Kim O'Brien			x	
Jim McGlone			x	
Jennifer Nelson			x	
Discussion: None				
Notes: Motion Carries				

**II. Reports, Information, Discussion Items and possible Action**

- A. Main Truck: \$3700, brain on tranny went out, part should be in today and Watson's Automotive will prioritize getting it running.
- B. Employee Handbook;
  - a. Beginning of handbook, Policies
    - i. Attendance
    - ii. Employment at will

Motion:	I move to approve moving forward with getting the main truck fixed with a cap of no more than \$4500.00			
	Motion	Second	Aye	Nay
Shalana Clark	x		x	
Amy Lewno		x	x	
Kim O'Brien			x	
Jim McGlone			x	
Jennifer Nelson			x	
Discussion: None				
Notes: Motion Carries				

**C. Levy**

SEL 805 needs to be turned in by August 15th. The county will do the SEL 803 and we will need to meet prior to Sept 4th.

Motion:	I move to approve the SEL 805 with changes in question and Summary Section.			
	Motion	Second	Aye	Nay
Shalana Clark			x	
Amy Lewno	X		x	
Kim O'Brien			x	
Jim McGlone			x	



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Jennifer Nelson		x	x	
Discussion: None				
Notes: Motion Carries				

**III. Future Agenda Items**

- A. Policies/By-Laws
- B. Job Descriptions
- C. Volunteer Handbook

**IV. Board Comments**

Gutters need cleaned, may need to rent a lift, Taylor or Star  
SDAO Training in Astoria Sept 23 from 9-4

**V. Next Meetings**

Regular Board Meeting	9/10/2025
Work Session	8/22/25 AM

**VI. Executive Session at 9:50 am**

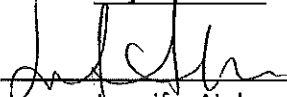
- A. ORS 192.660(2)(f)

To consider information or records that are exempt by law from public inspection.

Returning 10:05

No Decisions were made.

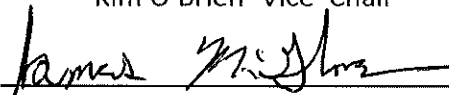
**VII. Adjournment at 10:08 by unanimous consent**

  
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Jennifer Nelson - Chair

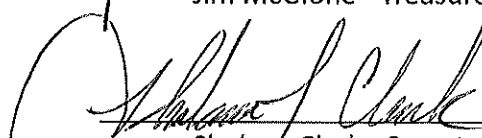
10/15/25  
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Date

  
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Kim O'Brien - Vice Chair

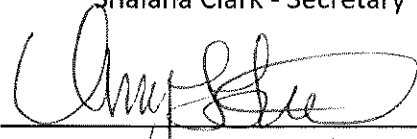
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Jim McGlone - Treasurer

10/15/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Shalana Clark - Secretary

10/15/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Amy Lewno - Sgt. of Arms

10/15/2025  
\_\_\_\_\_  
Date