

RAINIER CEMETERY DISTRICT

Regular Meeting

Wednesday, March 12th, 2025

A regular meeting of the Board of Directors was called to order by Monica Hackenburg at 5:00 pm at the Cemetery office located at 24952 Alston Rd, Rainier, OR.

Call to Order and Flag Salute

Board Members Present: Monica Hackenberg, Richard Brown, Dave St. Onge, Kim O'Brien

Absent: Jim McGlone

Visitors: Shalana Clark, Jennifer Fieken, Jennifer Nelson, Duane Bernard, Tunie Betschart, Delyla Laughlin, Chad Miller, Doris Hale, Deborah Elliot, Arna Collier, Rachel Krotzer, Paulette Fraser, Michael Frazer

Employees: Matt Fieken, Destinee Ryder

Visitor Comment:

Arna will be starting her volunteering at Neer City again.

Rachel Krotzer spoke to the board about a CD they made of information for Mayger and other cemeteries. They are interested in working with the district

BOARD BUSINESS:

Additions/Deletions to Agenda

Kim motioned to approve, Richard 2nd – Approved Unanimously

Approval of February Minutes

Tabled until next meeting

Treasurer's Report

Bills are paid and we did not touch the LGIP last month at all.

Office Report

See attached

Sexton's Report (and Maintenance Report)

See attached

OLD BUSINESS

Resolution 25-001 - Change to PERS Contribution

This is regarding the 6% employee contribution. With the financial status of the district, it is in our best interest to save that 6% for wages and other things. The district must give a 15-day notice that the employee portion will start being paid by the employees.

Mole Traps

New mole traps were ordered and should be here in a couple days, and they are a safer way for employees and people in the cemeteries.

Elections

There are several people running for the board.

NEW BUSINESS

Budget Officer/Budget Committee

The board needs to update a budget officer, but Jim isn't here. A visitor asked how to volunteer, the board advised just to let them know and they will add their name to the list. Kim asked who was on the budget last year as it does carry over. Sharon McGlone, Amy Lewno, and Dale Archibald are all interested in doing the budget committee again so there are 2 openings.

Budget Calendar

Monica advised that she and Kim will be working on a budget calendar.

Yearly Physicals

Paperwork was found that there is a policy for yearly physicals. This board did not mandate physical, and the board is not sure it was ever mandatory. The working in the policy says employees MAY be required to take a physical. Issue tabled.

Chapel Furniture

Kim motioned to give the Rainier Historical Society the pews and the pulpit out of the old Chapel, Richard seconded. Approved Unanimously.

Duane will call the office to schedule a time to pick up the pews and the podium and they will have the manpower to move the furniture.

Adjust Office Hours

There was a discussion about being compliant with BOLI with breaks and lunches. Destinee was given the option of working 5 hours and 59 minutes

Kim motion to adjourn the meeting, Richard 2nd The meeting adjourned at 6:18pm.

Date: _____

APPROVED

FRIDAY BOARD REPORT

March; \$22,225

Poly Liner – We have 9 left, we need to order soon

SDAO HR Training - \$85 to Register – 1 Day Training

1. April 29th – Pendelton
2. May 1st – Redmond
3. May 13th – Klamath Falls
4. May 14th – Roseburg
5. May 21st – Newport
6. My 29th – Salem

Rainier Historical Society – Picking up pews and table April 5th @ 9am

DELTA SEO - We received fake invoices from a company called Delta SEO, I investigated and found that the company is a scam and sends fake invoices to multiple companies.

Requested Supplies –

Desktop Big Calendar

Pop Up Tent

3-10-25

Cleaned up trash around Larson Rd Cemetery
Cleaned up some debris and placed Temp
markers on unmarked graves.

3-11-25

Hauled excess dirt to Maplewood Cemetery
to fill in low areas. Received call for last
minute Service. Ran up and started preping
for service.

3-12-25

Pumped and Bailed water from grave
and finished preping and set up for grave
side service. Completed Service and Burial
at Hudson Cemetery.

3-13-25

Measured out Plots for upcoming burials
to make sure we have room in plots. Measured
and scalped grave for next day service. Loaded
some of the equipment needed for Service.

3-14-25

Hauled equipment to cemetery and dug
grave for service. Completed Service and close
up grave. Hauled equipment back to shop.

3-15-25

Set up for service and completed
service at Murray Hill Cemetery.

3-17-25

Filled out papers for services and
collected papers for grave checks and marking
Measured and marked plots for headstones
measured out plots to make sure room for all
burials. Cleaned up graves and debris.

3-18-25

Hauled excess dirt to fill in low areas in cemetery. Cut up, and removed down tree in maplewood.

3-19-25

Mowed and picked up trash at Hudson Cemetery

3-20-25

Prep for service and picked up trash at Murray Hill.

3-21-25

Full burial at Hudson Cemetery

3-22-25

Full burial at Murray Hill Cemetery.

3-24-25

Put equipment away from burials. Stocked Liners. Mowed at Green Mnt.

3-25-25

Urn burial at Woodbine. Mowed at Green Mnt. and Woodbine.

3-26-25

Mowed Near City and Cleaned up branches. Marked graves for headstones.

3-27-25

~~Mowed~~ Cleaned up down branches and mowed at Knights of Pythias. Mowed Apiary.

3-28-25

Full burial at Apiary Cemetery.

3-31-25

mowed Kobel cemetery
Measured out Plots and probed for plot sale. Urn burial placed in correct Pbt. Marked graves for headstones

4-1-25 Set mole traps and mowed at Murray Hill

4-2-25 mowed at Murray Hill. meet family for plot sale. started mowing at Maplewood.

4-3-25 Mowed Cedar Hill Cemetery, Mowed at Maplewood Cemetery. cleaned truck and updated plot books.

4-4-25 Mowed Stewart Creek and Started mowing Mayer Cemetery. Urn Burial.