

**Rainier Cemetery District
Regular Meeting Minutes
February 4, 2026 at 5:00 p.m.**

**24952 Alston Rd
Rainier, OR 97048**

Present: Jen, Kim, Amy

Absent: Shalana

Visitors: Bob Hackenberg, Richard Brown, Carolyn Samples, Doris Hale

I. Preliminary Matters

A. Call meeting to order at 5pm

B. Welcome Statement;

Welcome to our February 4, 2026 Regular Board meeting of the Rainier Cemetery District. Citizen comments are welcomed, but out of respect for all they shall be limited to three minutes per person.

C. Pledge of Allegiance

D. Approve agenda

Motion:	I move to approve the agenda with the addition of all the bills.			
	Motion	Second	Aye	Nay
Kim O'Brien	X		X	
Jennifer Nelson			X	
Amy Lewno		X	X	
Discussion:				
Notes: Motion Carries 3-0				

II. Consent Agenda

A. January 9, 2026 Special Meeting Minutes

Motion:	I move to approve the January 9, 2026 meeting minutes			
	Motion	Second	Aye	Nay
Kim O'Brien	X		X	
Jennifer Nelson			X	
Amy Lewno		X	X	
Discussion:				
Notes: Motion Carries 3-0				

III. Public Comment

Bob: Is anyone going to the SDAO Conference starting down in Seaside tomorrow? I was told that if you go to those they reduce your insurance rates. There's always something new to learn.

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We qualified for the discount with a training we went to previously. There are a bunch of different categories that can give you discounts.

Treasurer: Looking for one, did you find one? Did Richard turn one in?

Over a year ago, I brought something down for the boys to put the mowers up on, I'd just like to come and pick it up since it's not being used.

Set it up with Matt

IV. Reports, Information, and Discussion Items

- A. Treasurer Report**
 - a. Checking acct @Wauna \$22, 926 .92
 - b. Mortgage Balance \$207, 856.99
 - c. LGIP - Accountant has info
- B. Sexton/Maintenance Report, See attached**
- C. Office Report, See attached**
 - a. January income from sales \$8,255.00

V. Bills

- A. Wood's Logging \$907.47, 3 invoices**
- B. AT & T \$112.94**
- C. Sunset Equipment \$495.74**
- D. Cowlitz River Rigging \$84.45**
- E. Napa Auto Parts \$64.98**
- F. Rainier True Value \$6.99**
- G. Columbia County Clerk- Special Election \$8,959.13: This is really high from what Jim had told us. He wasn't here when they did the last levy, so maybe the \$3000 he was talking about was the board election**
- H. Clatskanie Builders Supply \$13.20**
- I. Home Depot \$84.66**
- J. AT&T \$283.83 (To pay off cell phone)**
- K. Wilcox & Flegel \$190.39**
- L. SAIF \$260.37**
- M. Astound ? Will ask Shalana**
- N. State of Oregon Employment Dept. Refund +\$308.42**
- O. Spectrum Early Termination Contract Buy Out +\$689.70**

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Motion:	I move to approve paying all the bills except the Columbia County Clerk, Special Election Bill			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jennifer Nelson		X	X	
Amy Lewno	X		X	
Discussion: Amy will talk to Don to discuss the breakdown of all costs				
Notes: Motion Carries 3-0				

VI. Old Business & Possible Action Items

- A. Pet Polyliners - Amy: We just don't know size of what to do. 2 sizes a couple of each to have on hand
- B. Facebook- Shalana changing to a business page
- C. Columbaria Update: Check written & Ordered back in November, Jen will call
- D. Murray Hill Water Issue: Water is off
- E. Financial Audits, In process, waiting for Hurliman for information
- F. Policies: ~~RGD Employee Policies, page 1-6, acknowledgement & Paid Leave Oregon: Provided to employees~~
- G. Business Cards, info for community: Vista Print account created and shared with board

Motion:	I move to approve the ordering of 250 business cards with a cap of \$100			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jennifer Nelson		X	X	
Amy Lewno	X		X	
Discussion:				
Notes: Motion Carries 3-0				

- H. Chain Bridle: For concrete liners, we have 1 left, Will talk to Matt
- I. Spectrum/Astound, Shalana: No charge until January due to incorrect installation, Jen
- J. ~~Wood in the Woodshed Update: Donated to HOPE and Delivered~~
- K. Quickbooks/Hurliman, Still waiting

VII. New Business & Possible Action Items

- A. Open Board Position - will review applications, interviews
- B. Seasonal Landscape Help, talked about hiring, but it is hard to find a licensed and bonded landscaper. Can we go to agency? Matt wants someone for 20 hrs a week, min wage \$15.05 March - June, Mowing, Trimming and blowing. A little over \$300 a week. We can put volunteer options on the facebook page. Maybe add to a work session discussion.

