

**Rainier Cemetery District**  
**Agenda**  
**Regular Monthly Meeting**

Date: Wednesday, 9/20/23

Time: 5pm

Place: Rainier Cemetery Office, Rainier, OR (24952 Alston Rd, Rainier Or.)

**Pledge of Allegiance**

**Visitors:**

1. Questions and Comments

**Board Business:**

1. Approval of minutes for:
  - a. July 17<sup>th</sup>, with corrections
  - b. Aug 16<sup>th</sup>
2. Financial Reports
3. Review of Bills for Approval
4. Payment of Approved Bills
5. Approval of Bills for August?

**Old Business:**

1. Fireproof Cabinets - Director Fletcher
2. RCD Meeting Rules per 7/17/23
3. Tablet for Sexton Field Work
4. Board Clerk: Volunteers
5. RCD Contract with CMW Books LLC, Cyndi Warren – Job Description and Contract
6. Mail
  - a. Locking Mailbox
  - b. Pick-up and delivery changes

**New Business:**

1. Resignation of Board Member J. Lepin
2. New Board Member: consideration for vacancy - applicants
3. Recent Website Changes?
4. District Property
  - a. Inventory - Office and Maintenance
5. Thackery plot at Murray Hill
6. Larry LaBeck request
7. Employee Timecards
8. Neer City Gate Code and Signs
9. Office Manager: Misty Holsey, Job Description and Expectations
10. ORS 198.340 Designation of Registered Office and Agent
11. ORS 198.220 Bonding
12. Sales of Plots

**Board Reports and Projects:**

1. Office report
2. Maintenance report
3. Other(s)