

Rainier Cemetery District Regular Monthly Meeting Agenda

Date: December 6, 2023

Time: 5:00 PM

Place: Rainier Cemetery District Office, 24952 Alston Rd., Rainier, OR 97048

Pledge of Allegiance

VISITOR/PUBLIC COMMENT

BOARD BUSINESS

1. Meeting Minutes
 - a. Any additions or deletions from the Board of Directors.
 - b. Approve November 15, 2023 minutes.
2. Treasurers report
 - a. Review of bills with receipts
 - b. Approval of payment of bills
 - c. Review of time cards Approval of payroll
3. Office report and CemSites update
4. Sexton Report
5. Maintenance report

OLD BUSINESS

1. Overtime for staff
2. Sexton tablet
3. Firm for audit
4. Background checks
5. Rocks at Hudson
6. Job descriptions, Volunteer Handbook, Duties and Responsibilities of the Board, Employee Handbook, Maintenance Handbook, etc..
7. Board bonding and employee bonding
8. Fire proof cabinet
9. John Deere Account
10. Budget Review Committee Report

NEW BUSINESS

1. Accept resignation of Director St. Onge
2. Appoint new Board Member
3. Budget Committee
4. Office hours
5. Grant to cover Family Leave
6. Buy back of Nancy Cramer plots
7. Keys, locks and return of property
8. COLA for Maintenance and Office Manager
9. Amazon and PayPal accounts
10. SDAO Conference in Seaside
11. Liability Insurance coverage