

**RAINIER CEMETERY DISTRICT
AGENDA
REGULAR MEETING**

Date: Monday, January 16, 2023

Time 5:00pm

Place: Rainier Cemetery Office, Rainier, OR (24952 Alston Rd, Rainier, OR)

Pledge of Allegiance

VISITORS/PUBLIC COMMENT *(Public Comment (Limited to 3 minutes per person)).*

BOARD BUSINESS:

1. Meeting Minutes
 - a. Any additions or deletions from the Board of Directors
 - b. Approve December's minutes
2. Approve payment of Bills and financial reports
3. Discuss / Adopt Resolution to add two board members?
4. **Old Business**
 - a. Neer City Cemetery –
 1. Boulders & Placement
 - b. Staff apparel - \$450 +
 - c. Green / Murray Hill Cemetery – Water Drainage Issue – Waiting on weather & Kynsi availability to complete this project.
 - d. SDAO Volunteer Handbook Template
 - e. Discuss/Approve – Meeting Minutes Release Policy
 - f. Discuss/Approve June 30, 2022 Annual Review/Audit
 - g. Water Usage with neighbors – no water pressure on our end.
 - h. Bench at Murray Hill (Watts Family) – made of granite (picture in packets)
 - i. Discuss/Approve Resolution #23-001 – From 3 to 5 Board Members

5. New Business

- a. Allston-Driscoll Line Rebuild – Henkels & McCoy, Inc.
 - b. Discuss DRAFT maintenance job description
 - d. Discuss/Approve Draft of Public Records Request Policy, Instructions & Fee Schedule and Form
 - e. Discuss clarification on Temporary Holds and purchasing at current rates.
 - f.
6. Staff Reports
 1. Office –
 - a.
 - b.
 2. Maintenance –
 - a. 1-2 hrs of equipment training a week on backhoe
 7. District Manager's Report
Scheduled to attend SDAO Annual Conference
 8. Board Reports/Projects
 - a.
 9. Good of the Order