

**Rainier Cemetery District
Work Session Agenda
May 21, 2026 at 11:00 a.m.**

**24952 Alston Rd
Rainier, OR 97048**

Present: Amy, Carolyn & Kim

Absent: Jen & Shalana

I. Preliminary Matters

- A. Call meeting to order @ 11:14am
- B. Approve agenda

II. New Business & Possible Action Items

- A. Headstone Damage

Motion:	I move to approve the replacement of the headstone damaged at Maplewood by tree.			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Amy Lewno	X		X	
Carolyn Samples		X	X	
Discussion:				
Notes: Motion Carries 3-0				

- B. PT Seasonal Help Wanted: created advertisement to be posted on Facebook and in the Eagle. Open until June 5th at 2pm, See attached

Motion:	I move to approve the advertisement for PT Seasonal Help			
	Motion	Second	Aye	Nay
Kim O'Brien	X		X	
Amy Lewno		X	X	
Carolyn Samples			X	
Discussion:				
Notes: Motion Carries 3-0				

III. Future Agenda Items

- A. Policies/By-Laws
- B. Updated Rules and Regulations
- C. Job Descriptions
- D. Volunteer Handbook add no digging
- E. Flat Headstones in one row, raised in the next
- F. Current Building and Loan

IV. Board Comments

None

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Work Session Agenda
May 21, 2026 at 11:00 a.m.**

V. Next Meetings

Regular Board Meeting

June 3, 2026

VI. Adjournment by unanimous consent at 11:33 a.m.

_____ Jennifer Nelson - Chair	_____ Date
_____ Carolyn Samples -Vice Chair	_____ Date
_____ Kim O'Brien - Treasurer	_____ Date
_____ Shalana Clark - Secretary	_____ Date
_____ Amy Lewno - Sgt. of Arms	_____ Date

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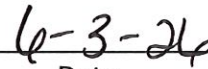
Jennifer Nelson - Chair



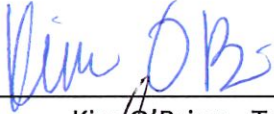
Date



Carolyn Samples - Vice Chair



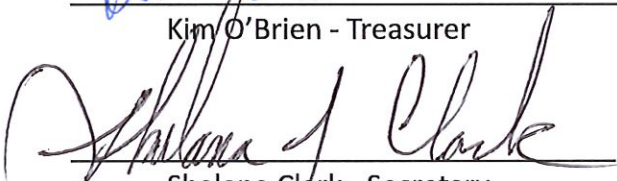
Date



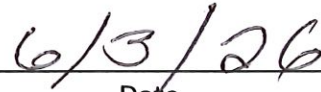
Kim O'Brien - Treasurer



Date



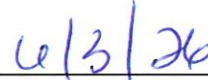
Shalana Clark - Secretary



Date



Amy Lewno - Sgt. of Arms



Date

HELP WANTED – Rainier Cemetery District. Rainier, Oregon.

Rainier Cemetery District is seeking one part-time seasonal employee for lawn maintenance and grounds upkeep. This is a minimum wage position.

Job duties include mowing, trimming, weed control, and general cemetery maintenance.

Qualifications:

- Must be 18 years of age or older
- Able to work outdoors in varying weather conditions
- Dependable, hardworking, and self-motivated
- Experience operating lawn equipment is preferred, but not required

This is a seasonal, part-time position.

To apply, please submit a resume with contact information to rcdoffice13@gmail.com. Please use "Seasonal Help" in the subject line. Closing date is June 5th at 2pm.



RCD Board <rcd.board.p2@gmail.com>

Help Wanted Ad

3 messages

RCD Board <rcd.board.p2@gmail.com>
To: ads@waheagle.com

Thu, May 21, 2026 at 10:58 PM

Good evening,

Can you please post the attached ad in the next running of The Eagle on May 28th.

Thanks so much,

Shalana J. Clark
Rainier Cemetery District
Board Secretary
Position 2

 **Seasonal PT Help Wanted.pdf**
46K



Jennifer Figueroa <jennifer@theeagle.news>
To: RCD Board <rcd.board.p2@gmail.com>
Cc: Kirk McKnight <kirk@waheagle.com>

Mon, May 25, 2026 at 10:22 AM

Hi Shalana,

I will get this processed to publish this week in our employment section of the Classifieds.

Thanks and have a great week!

Jennifer Figueroa | Associate *Publisher* (360) 430-3365 www.theeagle.news P.O. Box 368 Cathlamet, WA 98612 77 Main Street Cathlamet, WA 98612 1263 Commerce Avenue Unit 202, Longview, WA 98632

THE EAGLE

[Quoted text hidden]

RCD Board <rcd.board.p2@gmail.com>
To: Jennifer Figueroa <jennifer@theeagle.news>
Cc: Kirk McKnight <kirk@waheagle.com>

Mon, May 25, 2026 at 7:19 PM

Hi Jennifer,

Great, thanks for confirming.

--

Shalana Clark

[Quoted text hidden]

Special Mtg

5/21/26

11:41am

Present -

Absent

Amy Lewno

Jennifer Nelsen

Carolyn Samples

Shalana Clark

Kim O'Brien

- Amy makes motion to replace stone damaged by tree at Maplewood.
Carolyn - seconded
all in favor - Amy, Carolyn & Kim

- Help Wanted for Seasonal Help
Open until June 5th 2pm

- Kim makes motion to approve the advertisement of seasonal help wanted ~~advertisement~~ description with close date June 5th @ 2pm

Amy ~~seconded~~ seconded

All in favor - Amy, Carolyn, Kim

- Amy to post on Facebook

Mtg adjourned 11:33