

**RAINIER CEMETERY DISTRICT
AGENDA
REGULAR MEETING**

Date: Monday, June 19, 2023

Time **Immediately following Budget Hearing**

Place: Rainier Cemetery Office, Rainier, OR (24952 Alston Rd, Rainier, OR)

Pledge of Allegiance

VISITORS/PUBLIC COMMENT *(Public Comment (Limited to 3 minutes per person)).*

BOARD BUSINESS:

1. Meeting Minutes
 - a. Any additions or deletions from the Board of Directors
 - b. Approve May's minutes
2. Approve payment of Bills and financial reports
3. Discuss/Approve Supplemental Budget Resolution 23-004 being considered
4. Approve County's Certified Final Election Results (declare the winners)

5. Old Business

- a. Neer City Cemetery –
 1. Boulders & Placement
- b. New mower purchase update.
 1. 4 years @ 9% interest (government discount) - \$10,000 financed - \$3,990 down payment
 2. 4 years @ 1.9% interest (no 10% government discount) \$11,399 financed - \$3,990 down payment
- c.
- d. Office Manager job description – Nothing new currently.
- e.

6. New Business

- a. Discuss/Approve 23/24 Bookkeeping contract – CMW Books, LLC.
- b. Discuss/Approve CemSites Contract for Plot Organization of Hudson & Murray Hill Cemeteries
- d. Discuss Sexton Applications received
- e. Letter from Weyerhaeuser
- f.

7. Staff Reports

1. Office –
 - a. Monthly Reports (April & May)
 - b.
2. Maintenance –
 - a. 1-2 hrs of equipment training a week on backhoe – Update.
 - b. Memorial Day

8. District Manager's Report

- a. Employee Handbook Project – Pending
- b. Employee Evaluations – Scheduled for this week
- c. Truck Signage

9. Board Reports/Projects

- a. Boundary Expansion Update

10. Good of the Order