

**RAINIER CEMETERY DISTRICT
AGENDA
REGULAR MEETING**

Date: Monday, July 17, 2023

Time **5:00pm**

Place: Rainier Cemetery Office, Rainier, OR (24952 Alston Rd, Rainier, OR)

Pledge of Allegiance

BOARD BUSINESS:

1. Oath's of Office(s)
2. Elect Board Chair and Vice Chair
3. Appoint Budget Officer
4. Declare Meeting day of the month and time (3rd Monday at 5:00pm), Auditor (William Cote) and Attorney of Record (Local Government Law Group)
5. Approval of Minutes
 - a. Any additions or deletions from the Board of Directors
6. Approve payment of Bills and financial reports

VISITORS/PUBLIC COMMENT *(Public Comment (Limited to 3 minutes per person)).*

7. Old Business

- a. Neer City Cemetery – Mr. Stadelman has pulled out of this project.
- b. Mower has been purchased and delivered.
 1. Requested that out of service mower be washed, service and blades sharpened so it is ready to be placed into service if needed.
- c. Determine/Discuss hiring committee for Sexton position.
- d. Office Manager job description – Nothing new currently.
- e. Private financing is not recommended by the attorney.

8. New Business

- a. Discuss Recording the Meetings
- b. Discuss In District discount – Groulx Mortuary
- d.
- e.
- f.

9. Staff Reports

1. Office –
 - a. Monthly Reports (June)
 - b.
2. Maintenance –
 - a. 1-2 hrs of equipment training a week on backhoe – Update.

10. District Manager's Report

- a. Employee Handbook Project – Pending
- b. Employee Evaluations – Completed
- c. Truck Signage

11. Board Reports/Projects

- a. Boundary Expansion Update
- b. What information would each board member like on the website?
 1. Email address: personal or district
 2. Phone number
 3. Picture

12. Good of the Order