

**Rainier Cemetery District
Regular Meeting Agenda
January 7, 2026 at 5:00 p.m.**

**24952 Alston Mayger Rd
Rainier, OR 97048**

I. Preliminary Matters

- A. Call meeting to order
- B. Welcome Statement;

Welcome to our January 7, 2026 Regular Board meeting of the Rainier Cemetery District.

- C. Approve agenda

II. Consent Agenda

- A. December 3, 2025 Regular Meeting Minutes
- B. December 17, 2025 Special Meeting Minutes
- C. December 18, 2025 Emergency Meeting Minutes
- D. Accept Jim McGlone's Resignation

III. Public Comment

IV. Reports, Information, and Discussion Items

- A. Treasurer Report
- B. Sexton/Maintenance Report
- C. Office Report

V. Bills

- A. AT&T, \$112.94 (Auto Pay)
- B. Clatskanie Builders Supply, \$8.99 (Past Due)
- C. SDAO, \$237.00 Membership Dues
- D. SAIF, \$260.37 (Auto Pay)

VI. Old Business & Possible Action Items

- A. Sign at Green Mountain, Judy Lepin would like this to happen soon.
- B. Pet Polyliners - Amy
- C. Facebook- Shalana
- D. Columbaria Update: Check written & Ordered. Was contract signed?
- E. Murray Hill Water Issue Update
- F. Inheritance - In Progress
- G. Financial Audits, In process
- H. Policies: RCD Employee Policies, page 1-6, acknowledgement & Paid Leave Oregon
- I. Business Cards, info for community
- J. Wauna Credit/Debit Card Update: Jen now has one in her name

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- K. Pump
- L. Chain Bridle
- M. Spectrum/Astound, Shalana: No charge until January due to incorrect installation?
- N. Wood in the Woodshed Update:

VII. New Business & Possible Action Items

- A. Announce Open Board Position
- B. Budget Calendar
- C. Treasurer and Duties
- D. Quickbooks/Hurliman
- E. Resolution 26-001
- F. Affirmative Action Plan for Resolution 01072026
- G. Updated Business Cards
- H. Employee Handbook
- I. Remove previous treasurer, Jim McGlone from all known accounts/vendors: Wauna, Hurliman, SDIS, SDAO, Hagan/Hamilton, Lucas

VIII. Future Agenda Items

- A. Policies/By-Laws
- B. Updated Rules and Regulations
- C. Job Descriptions
- D. Volunteer Handbook add no digging
- E. Flat Headstones in one row, raised in the next
- F. Current Building and Loan

IX. Executive Session

- A. ORS 192.660(2)(f)

To consider information or records that are exempt by law from public inspection

X. Board Comments

XI. Next Meetings

Regular Board Meeting

February 4, 2026

XII. Adjournment