

**Rainier Cemetery District  
Regular Meeting Agenda  
November 5, 2025 at 5:00 p.m.**

24952 Alston Mayger Rd  
Rainier, OR 97048

**Present:** Kim, Amy, Jim, Shalana    **Absent:** Jen    **Visitors:** Bob Hackenburg, Richard Brown

**I. Preliminary Matters**

- A. Call meeting to order at 5:01
- B. Pledge of Allegiance
- C. Welcome Statement;

Welcome to the November 5, 2025 Regular Board meeting of the Rainier Cemetery District.

- D. Approve agenda

<b>Motion:</b>	I move to approve the agenda with the correction of removal of item K under old business as it is a duplicate			
	Motion	Second	Aye	Nay
Kim O'Brien		X	X	
Jim McGlone			X	
Shalana Clark			X	
Amy Lewno	X		X	
<b>Discussion:</b>				
Notes: Motion Carries				

**II. Consent Agenda**

- A. August 6, 2025 Regular Meeting Minutes
- B. October 15, 2025 Special Meeting Minutes

<b>Motion:</b>	I move to approve the consent agenda with the 2 corrections on August 6th			
	Motion	Second	Aye	Nay
Kim O'Brien	X		X	
Jim McGlone			X	
Shalana Clark			X	
Amy Lewno		X	X	
<b>Discussion:</b>				
Notes: Motion Carries				

**III. Public Comment**

**Bob:** Money already allocated for Columbaria, thought it was all settled. New board was never given the 3 bids, 3 members went to training and any project over \$25,000, you have to have 3 bids and we wanted to make sure the levy passes first.

**IV. Reports, Information, and Discussion Items**

- A. Treasurer Report, Jim: moved \$20,000 to the LGIP. We have \$23,000 in checking and \$63,000 in the LGIP and we should be receiving county money soon

**Rainier Cemetery District  
Regular Meeting Agenda  
November 5, 2025 at 5:00 p.m.**

- B. Sexton/Maintenance Report, See attached
- C. Office Report, Wendy left notes, Shalana will purchase tape and pledge for the office

**V. Bills**

- A. Reimbursement, Shalana: Costco Paper Towels & TP - Will wait until Next month
- B. Dept of Forestry \$11.49 protection
- C. True Value \$57.91 sexton/maintenance supplies

<b>Motion:</b>	I move to approve paying the bills as presented			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jim McGlone			X	
Shalana Clark		X	X	
Amy Lewno	X		X	
<b>Discussion:</b>				
Notes: Motion Carries				

**VI. Old Business & Possible Action Items**

- A. Sign at Green Mountain, can happen in fall after contacting Judy Lepin, Amy
- B. Pet Polyliners - Kim will with Matt to check on sizes and then get prices for small and Large, Amy
- C. Facebook: Work in progress, still trying
- D. VG, Burial and plaque update, Amy
- E. Columbaria Update, Jim has 3rd bid with him, Groulx, OM Stone \$28,732 with 75% down (Was cheapest and last month it was still good), and then Vancouver Granite

<b>Motion:</b>	I move to approve moving forward with the Columbarium at the current price of \$28,732 with OM Stone with a request that Matt do prep for reduced fee and color matching if possible.			
	Motion	Second	Aye	Nay
Kim O'Brien			X	
Jim McGlone		X	X	
Shalana Clark			X	
Amy Lewno	X		X	
<b>Discussion:</b>				
Notes: Motion Carries				

- F. New Office Hours: 9-2:30
- G. Murray Hill Water Issue Update, Matt met with Public Works and believe it is located under the exit road
- H. Inheritance - In Progress, continuing

**Rainier Cemetery District  
Regular Meeting Agenda  
November 5, 2025 at 5:00 p.m.**

- I. Knights of Pythias Cemetery, No new Plot sales

**Discussion:** We need to lower the heat at night. We should not be keeping the office at 72 degrees all night long. Who does the maintenance on the mowers? Larry the mower guy.

- J. Financial Audits, waiting for auditor to move forward
- K. Missing Checks, number 5025 and 5026, Jim will look into it.

**VII. New Business & Possible Action Items**

- A. Levy, as of today it is passing, final is Dec 1, 2025
- B. Spectrum, Adam Aguilera, Spectrum Business Account: \$70.00 a month for internet and landline. No taxes and fees, after 1 year it will go up to \$110.00, 3 year price lock for \$120.00, I would go with the \$70.00 a month option. We want to earn your business.

Timeframe? We can port the number once I have a copy of the Astound bill and it will take 10 days. Service will not interrupt service. In two weeks I could schedule. We install and make sure everything is up and running before we port.

We are giving out free cell phones for a year, I typically would say take advantage within the year, you can use your phone, cell service would be free, after a year \$30.00 a month for cell service

<b>Motion:</b>	I move to approve moving forward with Spectrum as our service provider for \$70.00 a month and switch the cell phone			
	Motion	Second	Aye	Nay
Kim O'Brien		X	X	
Jim McGlone			X	
Shalana Clark			X	
Amy Lewno	X		X	
<b>Discussion:</b>				
Notes: Motion Carries				

- C. Policies, still ongoing, agreed to have completed by December meeting.
- D. Updated Rules and Regulations

<b>Motion:</b>	I move to approve editing the small packets of Rules and Regs and the policies by December 3, 2025			
	Motion	Second	Aye	Nay
Kim O'Brien	X		X	
Jim McGlone			X	
Shalana Clark			X	
Amy Lewno		X	X	
<b>Discussion:</b>				
Notes: Motion Carries				

Rainier Cemetery District  
Regular Meeting Agenda  
November 5, 2025 at 5:00 p.m.

- E. Public Hearing, Nov 19th, see attached, Shalana will talk to Wendy about scanning immediately to all Board
- F. Public Meeting Law Training was held in Rainier: Jen, Amy and Kim went

**VIII. Future Agenda Items**

- A. Policies/By-Laws
- B. Job Descriptions
- C. Volunteer Handbook add no digging
- D. Flat Headstones in one row, raised in the next
- E. Current Building and Loan
- F. Well Update

**IX. Board Comments**


Thanks to all that come and participate

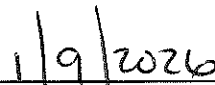
**X. Next Meetings**

Regular Board Meeting

December 3, 2025


**XI. Adjournment 6:07pm**


  
\_\_\_\_\_  
Jennifer Nelson - Chair

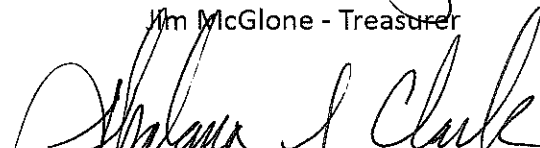
  
\_\_\_\_\_  
Date


  
\_\_\_\_\_  
Kim O'Brien - Vice Chair

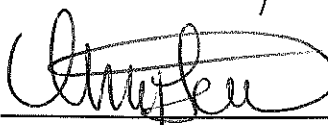
  
\_\_\_\_\_  
Date

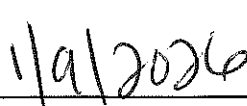
  
\_\_\_\_\_  
Jim McGlone - Treasurer

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Shalana Clark - Secretary

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Amy Lewno - Sgt. of Arms

  
\_\_\_\_\_  
Date